

CITY OF MILFORD
REGULAR MEETING
APRIL 2, 2013
MINUTES

A regular meeting of the Mayor and Council of the City of Milford, Nebraska was held at the Webermeier Library Building in said City on the 2nd day of April 2013 at 7:30 pm. Present were: Mayor Dean Bruha; Council members: Jeff Baker, Rick Fortune, Jeff Heckman, Dan Kral; Attorney Robert Blevens; Maintenance Supt. Mark Frey and City Clerk Jeanne Hoggins. Also present: Elaine Plessel, Bill Johnson with NPPD and Logan Tuttle with the press.

Notice of the meeting was given in advance thereof by publishing in the Milford Times; a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of the meeting was given to the Mayor and all members of the Council and a copy of their acknowledgement of receipt of notice and the agenda is attached to these minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

CALL TO ORDER: Mayor Dean Bruha called the meeting to order at 7:31 pm. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for review and is posted on the east wall of the Webermeier Library Meeting Room.

MINUTES: A motion was made by Fortune and seconded by Kral to approve the minutes of the March 5, 2013 meeting. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried.

A motion was made by Baker and seconded by Kral to approve the minutes of the March 19, 2013 meeting. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

PAYMENT OF BILLS: A motion was made by Heckman and seconded by Kral that the following bills in the amount of \$\$45,584.94; Bond Interest in the amount of \$8,817.50 and payroll in the amount of \$26,816.42, totaling \$80,218.86 approved by the Auditing Committee be approved for payment. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

SALARIES:

55032	Mark Frey	1501.89
55033	Forrest Siebken	1334.60
55034	Mavis Ferris	80.07

55035	Jeanne Hoggins	1304.32
55036	Gary TeSelle	742.57
55037	Robert Hull	923.35
55038	David Dahle	1048.99
55039	George Matzen	682.41
55040	Tracy Yeackley	683.95
55041	Benjamin Rediger	970.28
55042	Craig Corder	1258.19
55043	Jason Meyer	989.55
55044	Sean Stahly	231.53
55045	Lisa Aschoff	605.40
55046	Erica Pallas	367.24
55047	Timothy Long	82.00
55091	Mark Frey	1501.89
55092	Forrest Siebken	1334.60
55093	Mavis Ferris	94.00
55094	Jeanne Hoggins	1304.32
55095	Gary TeSelle	770.48
55096	Robert Hull	880.38
55097	David Dahle	1223.15
55098	George Matzen	682.41
55099	Tracy Yeackley	762.64
55100	Benjamin Rediger	1127.09
55101	Craig Corder	1258.19
55102	Jason Meyer	989.55
55103	Sean Stahly	114.90
55104	Lisa Aschoff	549.72
55105	Erica Pallas	401.46
55106	Timothy Long	121.31
55107	Sommer Hoff	155.21
55113	Ricky Fortune	138.52
55114	Dean Bruha	184.70
55115	Jeffery Baker	138.52
55116	Jeff Heckman	138.52
55117	Dan Kral	138.52
GENERAL FUND:		
55028	Carrie Hanseling	42.72
55029	Steven Jaixen	46.08
55030	Merril Stutzman	75.00
55031	Ryan VanCleve	52.79
55048	Ameritas- Pension	1684.08

55049	Union Bank-HSA	785.00
55050	US Postmaster- Utility Billing Postage	191.08
55051	AFLAC- Dis, Cancer, Suppl, Acc	513.36
55052	American Building Inspectors- Monthly Inspec. Fee	780.00
55053	American Legal Publishing- Code Program Subscrip.	650.00
55054	Aramark- Pants & Rags	620.16
55055	AT&T- Library Long Distance	6.23
55056	Black Hills Energy- Service for February	1495.87
55057	Canon Financial- Copies, Maint Base	77.12
55058	Petty Cash- Supplies, Stamps, Cards, Schwans	47.48
55059	Coventry Health Care- Health Insurance April 2013	8516.12
55060	Diode Communications- Service for February	55.22
55061	Eakes Office Plus- Binders, Paper, Cash Rcpt	338.56
55062	Farmer's Co-op- Gas/Diesel for February	796.48
55063	Hawkins- Azone, LPC-4, Freight	770.14
55064	Interstate All Battery Center- Batteries	72.00
55065	John Deere Financial- Oil Filter	27.17
55066	JR Welding- Weld Cab Mount	15.00
55067	Martin Excavating- Snow Removal	260.00
55068	Menards- Ridge Vent, Hacienda, Screws	454.63
55069	Midwest Refuse- Service for Feb.	153.55
55070	Milford Fire & Rescue- NEMSA (Spring)	350.00
55071	Mutual of Omaha- Disability	30.24
55072	NE Dept of Agriculture- Dog/Cat Inspection Program	84.39
55073	NE Motor Parts- Filters, Fuse, Wiper Blades, Chamois	64.30
55074	NPPD- Service for February	6272.02
55075	NMC Exchange- Filter, Antifreeze	186.28
55076	One Call Concepts- Locates	4.05
55077	Pac-N-Save- Supplies, Food	79.84
55078	Pizza Kitchen- Food, Meals for Feb	293.00
55079	Rediger Automotive- Oil Change Unit 1	59.79
55080	Roxanne Roth- Cleaning Services	75.00
55081	Sack Lumber- Vents, Nails, Studs	668.37
55082	Seward Co Public Power Dist- Wells 1&2	441.97
55083	Seward County Independent- Notices, Minutes	318.42
55084	Shell Fleet Plus- Fuel '08 Truck	218.62
55085	Shell Fleet Plus- Car Gas	4.12
55086	Sports Express- T-shirts (Maint. Dept)	185.42
55087	Sunrise Country Manor- Food- February	693.00
55088	Uribe- Garbage Pick up	37.00
55089	Verizon Wireless- Dept Cellular	102.18

55090	Windstream- Service for February	190.17
55108	Ameritas- Pension	1684.08
55109	Union Bank- HSA	815.00
55110	Companion Life- Dental Coverage	595.52
55111	Companion Life- Vision Coverage	23.39
55112	Fort Dearborn- Life Insurance	113.52
55119	Advanced Grapix- Graphics Kit	315.00
55120	Alamar Uniforms- Uniform Supplies	46.91
55121	Aloha Roth- Cake	20.00
55122	Baker & Taylor- Books	1373.59
55123	Blevens Law Office- Legal Service for April	350.00
55124	Canon Financial- Contract Charge	254.00
55125	Cash-Wa Distributing- Food for Fundraiser	96.05
55126	Petty Cash- Postage, Index Cards	41.79
55127	Culligan- Drinking Water, Cooler Rent	31.90
55128	David Rockenbach- Entertainment	50.00
55129	DHHS- 2013 Pool Permit	40.00
55130	GreatAmerica Leasing- Meter Rent	80.00
55131	Jack's Uniforms & Equipment- Ear/Mic. Systems	193.89
55132	Jeanne Hoggins- Mileage & Meals (Clerk School)	76.47
55133	John Melena- Mileage & Meals	149.98
55134	Matheson Tri-Gas- Oxygen	72.24
55135	Midwest Service & Sales- Blades, Bolts, Nuts	889.10
55136	Milford Fire& Resue- Fire School (Pickerill/Fougeron)	200.00
55137	Milford Plumbing- Galv Union & Ell	15.20
55138	Milford School Dist- Parking Fines	110.00
55139	Milford Valu-Rite Pharmacy- Batteries	17.54
55140	Municipal Supply- Meters & Freight	2876.85
55141	Nebraska Public Health- Coliform	28.00
55142	New World Inn- Room for Clerk School	130.00
55143	Card Services- Heater/Defroster Fan, Late Fee	14.69
55144	Prestige Chemicals- Protective Coating	1072.30
55145	Reader Service- Books	12.99
55146	Roxanne Roth- Cleaning Services	50.00
55147	Sack Lumber Co- Screws, Sealant	95.12
55148	Seward Co. Independent- Newspaper Ad	24.60
55149	Shell Fleet Plus- Fuel Expense	902.00
55150	TeSelle Services- Spraying Meeting & Meal	79.07
55151	TooFast Supply- Saw Blades	118.96
55152	Tracy Yeackley- Meals & Mileage (Clerk School)	86.01
55153	Union Bank- Gary TeSelle Acct & Medicare Part D	431.50

55154	Verizon Wireless- Air Card Usage	79.22
55155	Verizon Wireless- Well Control Monitor	80.02
55156	Vermeer High Plains- Repair on Chipper	717.35
55157	Windstream- Phone Bill	252.29

REPORTS OF OFFICERS, BOARDS AND COMMITTEES: Written reports received were Milford Housing Authority minutes for March 14, 2013; Milford Aging Services Commission minutes for March 26, 2013; Library Board minutes for January 22, 2013; Recreation Board minutes for March 14, 2013; Pool Board minutes for March 19, 2013; MVFD Fire & Rescue NARSIS Report for March 2013. Baker – Attended the Utica Economic Development meeting and they are moving forward with their strategic planning survey. Jonathan Jank would like to attend our next Council meeting. He also attended a Linden Village Board meeting. Kral – Fire and Rescue reports have been submitted and Chief Siebken is in Minnesota attending a DARE conference. Frey reported that the maintenance dept. will be flushing hydrants the week of April 15, 2013. Mayor Bruha asked about tree trimming. Heckman – pool interviews were held. Fortune had a conversation with JEO regarding the water situation and they will be at the May meeting to review a couple options.

COMMUNICATIONS: *Sales tax received for the month of January 2013 in the amount of \$15,357.48. * Housing Steering Committee meeting to be held at the Seward Civic Center on April 30th between 4:00 and 5:30 pm. *Correspondence from NDOR asking us to submit our ADA Plan.

UNFINISHED BUSINESS:

Action – Street Lighting along Hwy 6, west of “F” Street: Gene’s Electric submitted a proposal to trench and lay the conduit for the street lights along the north side of Hwy 6 west of “F” Street. Mayor Bruha suggested getting another proposal to compare. The quote was for 900’ of trenching and conduit for all four lights which is what NPPD suggested. NPPD representative Bill Johnson informed the Council that he had installed 2 lights south of First Street along Welch Park Rd and wondered if that was enough light. There is another pole available if it’s needed. Councilmember Jeff Heckman travels this road every morning and he thought 2 were sufficient. NPPD also installed one light north of First Street as instructed. Questions arose about the length of trenching and how the poles would be installed. Due to their positioning along the Hwy, NPPD will provide break-away bases. The Council suggested Frey look into renting a trencher and doing it themselves as well as bidding just the trenching. Maintenance Supt. Frey will bring additional information to the next meeting.

Discuss/Action City of Milford website & uniform e-mails: City Clerk Hoggins and Chief Siebken met with Matt Meierdierks regarding designing

a website for the City of Milford that would be user friendly and provide updated information to the community. Matt has set up websites for several organizations and seemed very knowledgeable. He quoted us a price of \$500.00 to \$1,000.00 depending on the number of pages we wanted. We also talked about .gov uniform e-mails and it would cost \$125.00 per year. Discussion was held comparing .org and .gov and if there are any differences of benefits with either one. The Council decided to invite Matt to our next meeting to answer some of these questions.

Discuss/Action – Milford Clean-up day: Mayor Bruha informed the Council of the discussion held at the last Seward/Saline Solid Waste Management meeting. Items include: assisting with the community clean-up day, reimbursing for trailer expenses, replacing broken bins or possibly updating our recycling trailer to a new bin system. Baker questioned the Council about permanently supporting the Chambers efforts and paying for expense of Clean-Up Day. The Chamber of Commerce will still work the event and the City will incur the cost. The SSSWMA agreed to pay half of the cost of Milford Clean-Up Day. A motion was made by Baker and seconded by Heckman that the City of Milford in partnership with the Seward/Saline Solid Waste Management Agency take on the cost associated with Milford Clean-Up Day. Roll call vote: Baker yes, Heckman yes, Fortune yes, Kral yes. Motion carried.

Discuss/Action – Safety gear for employees: After collecting information from other communities the results showed some paid for safety wear and some did not. Frey noted the request came about due to prescription safety eye wear. Steel toed boots were also discussed last month as an important part of safety procedures. Frey stated, he has always worn steel toed boots. Heckman strongly agreed that we should require protective gear as well as providing some type of assistance for boots and eyewear. Hard hats, general safety eye wear, ear protection, gloves etc... are items the City already provides. Discussion was held regarding how much money should be allowed for safety boots and how often employees could be reimbursed. Discussion was also held regarding whether it will be mandatory for the maintenance employees to wear these items. Frey questioned the requirement of having the part-time summer maintenance employees purchasing safety boots. Attorney Blevens noted the Employee Manual should be amended to reflect this type of requirement. Further discussion was held regarding the type of eye wear protection the City will provide. A motion was made by Heckman and seconded by Fortune to allow each employee a \$150.00 stipend for safety shoes every 2 years, the balance will come out of the employees pocket and the employee must show a receipt for reimbursement. This is mandatory and will begin May 1, 2013. Employees

are required to wear the safety boots during working hours. Roll call vote: Heckman yes, Fortune yes, Baker yes, Kral yes. Motion carried.

NEW BUSINESS:

Introduction and Adoption of Resolution – Create Community Redevelopment Agency (C.R.A.) for T.I.F. Program: Item is tabled.

There are 3 interested parties in T.I.F.

Award bid for operation of Concession Stand: A motion was made by Baker and seconded by Kral to award the bid for operation of the concession stand for the 2013 summer ball season to Tracy Yeackley and Erica Pallas at 100% profit and paying the City of Milford \$1.25 per pop as stated in the tournament contract. It was also moved to give them first opportunity for any tournaments if the associations are not interested in running the stand. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

Hire Pool Staff for 2013 season and set wages: A motion was made by Heckman and seconded by Baker to approve the following pool employees and their appropriate wages: Manager: Jessica Young - \$10.80; Lifeguards: David T. Jensen - \$8.00, Tiffany Blair - \$7.55, Caleb Dahle - \$7.55, Allison Spath - \$7.55, Becca Anderson - \$7.55, Joshua Dalton - \$7.25. Roll call vote: Heckman yes, Baker yes, Fortune yes, Kral yes. Motion carried.

Appointments: A motion was made by Kral and seconded by Fortune to approve the Mayor's recommendation to appoint Marian Eicher, Larry Lindquist (term to expire 12/31/13) and Kevin Wingard (term to expire 12/31/14) to the Economic Development Board. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman yes. Motion carried.

A motion was made by Heckman and seconded by Kral to approve the Mayor's recommendation to appoint Frosty Adams to the Recreation Board for a 3 year term starting 4/1/13 and ending 4/1/16. Roll call vote: Heckman yes, Kral yes, Baker yes, Fortune yes. Motion carried.

Hire part-time summer maintenance employees and set wages: A motion was made by Kral and seconded by Heckman to hire Stacey Rediger at \$7.40 per hour and Coleman Dahle at \$7.25 per hour as part-time summer maintenance employees. Roll call vote: Kral yes, Heckman yes, Baker yes, Fortune yes. Motion carried.

Discuss/Action on Strategic Planning Survey: The Council reviewed the survey submitted by the committee. Fortune was concerned about the length. He also wanted a note adding, if something doesn't interest you, please do not fill it in. Baker suggested the Council should actively attend the meetings of our local civic groups and encourage people to fill out the survey. We will work with NPPD to make the survey available electronically as well as providing an information card door to door.

Hoggins asked to add a segment to the survey where residents could contact City Hall if they showed interest in a Board or Committee. A motion was made by Baker and seconded by Kral to approve the strategic planning survey presented to the City Council this evening for the purposes of distributing to the community. Roll call vote: Baker yes, Kral yes, Fortune yes, Heckman yes. Motion carried.

Approve Fire Dept. membership roster: A motion was made by Kral and seconded by Fortune to approve the Fire Dept. membership roster with a request to change Jason Vosta's address. Roll call vote: Kral yes, Fortune yes, Baker yes, Heckman yes. Motion carried.

Approve Webermeier Scholarships for 2013-2014 School Year: A motion was made by Baker and seconded by Heckman to approve 18 renewals and 5 new scholarships for the 2013-2014 school year. Roll call vote: Baker yes, Heckman yes, Fortune yes, Kral yes. Motion carried.

ADJOURNMENT: A motion was made by Fortune and seconded by Kral to adjourn the meeting. Roll call vote: Fortune yes, Kral yes, Baker yes, Heckman yes. Motion carried and meeting adjourned at 8:53 pm.

Jeanne Hoggins, City Clerk

Dean A. Bruha, Mayor

CERTIFICATION

I, the undersigned, City Clerk of the City of Milford, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on April 2, 2013 that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

(SEAL)

Jeanne Hoggins, City Clerk